

275. **Resolved 2:** That the Clerk ascertain what sums of cash can be held on the premises in line with current insurance.
276. **Resolved 3:** That the Clerk report the provision of alarms and locks to the insurers.

OUTSIDE BODIES

277. None.

MATTERS ARISING FROM THE MINUTES

278. Members were advised that the newsletter would be delivered for review and approval prior to being delivered to the printers on Monday. The enquiry from WSCC in relation to the pension scheme would be reviewed by the Chairman in the near future.

OPEN FORUM

279. A member reported that he had noticed a gate in a fence behind the parish office and old bank premises. Members were unclear as to why the gate had been installed. Members discussed the poppies that had been placed on lampposts as part of the Remembrance Day Ceremony and a vote of thanks to Mrs Allington for her hard work was minuted.

DATE OF NEXT MEETING

280. **Resolved:** The date of the next meeting of the council will be the 7th February 2019.

Signed : Dated :

REMEMBRANCE DAY CEREMONY

267. Members discussed the outcome of the Remembrance Day Ceremony. It was a very successful event and was very well attended. The hall event was also considered a great success. A wreath, which had been apparently laid by a UKIP representative after the ceremony, was removed. The Clerk reported that more service sheets were being printed as they had run out due to demand.
268. **Resolved:** That a payment for the cost of the service sheets be made to the Parish Office.

COMMUNITY GOVERNANCE REVIEW

269. Members were advised of a meeting of the shadow council consisting of the Clerk and two councillors from both parishes. The Chairman attended on behalf of both councils. The next meeting is due on the 15th January 2019. The first item dealt with at the meeting was position of Clerk. Members of both present councils felt that the Clerk needed to be available in the villages during the day. As a result, the Eastergate Clerk, who works full-time, was unable to take up the position. A voluntary redundancy package was under consideration and the Clerk would be retained for up to one year to ensure knowledge was not lost. The budget for the joint council had been proposed by ADC at a figure of £101,000. The present councils sought a precept of £108,000 and this suggestion has been accepted by ADC. Members were advised of technical details including the fact that Barnham Parish Council and Eastergate Parish Council would be abolished on the 31st March 2019. The new Barnham & Eastergate Parish Council would be created on the 1st April 2019 but without any councillors as the elections for councillors would take place at the beginning of May. There are to be 13 new councillors on the new council. It was considered appropriate for members allowances to be paid, unless the councillor wrote to the Clerk to say that they did not wish to receive their allowance. This was intended to encourage a wider range of parishioners to join the council. The next meeting was expected to consider the committee structure as well as strategy and production of a new section 106 wish, list. Other than the Clerk, there was not anticipated to be any further staffing changes.

FINANCIAL STATEMENTS

270. The Clerk had circulated the statements for November together with a report on budget reconciliation.
271. **Resolved 1 :** That the financial statements be approved and payments be authorised.
272. **Resolved 2:** That the budget reconciliation report be noted.

RISK ASSESSMENT REPORT

273. Members were advised of the outcome of a risk assessment undertaken by Councillor New and the Clerk. Members noted concern as to the security for the Community Facilities Manager and that significant sums of cash were being taken and retained. Members considered the possibility of an underfloor safe and the CFM agreed to undertake research into that possibility. Members asked whether the insurers were aware of the new intruder alarms and locks and whether that would have a positive impact on premiums.
274. **Resolved 1:** That the CFM undertake research into a hall safe.

259. **Resolved 2:** That the tree works be approved and payment of accounts be authorized.

CORRESPONDENCE

260. The Clerk circulated correspondence and referred to items previously delivered by e-mail. Members considered correspondence from a provider of joint water accounts and consultation in relation to Sussex Police Funding for 2018 – 2022.
261. **Resolved 1:** That the proposal to join water accounts under one supplier not be accepted.
262. **Resolved 2:** That members undertake the police funding survey individually.

COMMUNITY FACILITIES & PROJECT MANAGERS' REPORTS

263. Members were advised that November was a busy time for the hall with many bookings for the coming year. 300+ parishioners enjoyed the post Remembrance Ceremony meeting at the hall which was considered a great success. Monies were raised for the Royal British legion and for a veteran's charity. The tree lighting ceremony at Barnham Square was conducted in inclement weather, but was a success, nonetheless. £80 was raised for the hospice. Members were advised that the fire doors on the eastern flank of the hall had been replaced and a £250 grant had been approved by the co-op. Receipts were said to be well over the budget. The project manager advised that he had been given the name of a restorer to advise on the murals and a grant would be applied for once a quotation for the work was received. Concern was expressed as to the cost of the inspection which might be £450 + vat for the day. RFQ's had been delivered to local companies in regard to the ground floor windows at the hall. Appointments were being sought and a grant application would be made when costings were received. It was reported that the website was receiving some spam and Arabic was being removed presently. Members discussed the quotation from Playsafe for the repairs to the play area and it was reported that the safer surface at the play area was quite slippery around the multi activity slide unit. There was nothing to report from the recent hall meeting and all were happy. The sportsfield pavilion new building would likely cost in the order of 1.1 to 1.2 million pounds. The Cricket Club were committed to assisting the working group to push this project forward. Members were advised that plans would be shown to members, when received and that the cricket club would be engaged in the process. Members were advised of continuing problems with Yapton FC and the sub-committee felt that immediate suspension was warranted, however the Clerk had advised that a final warning was appropriate before such action was taken and that was in process. The football club was the only sportsfield user that had not complied with the audit. Concern as to bad behaviour and language, with public complaints, were not acceptable and the committee remained concerned as to the nature of the alcohol licence and the policing of the same. A named Responsible person was needed for every occasion when alcohol was being consumed.
264. **Resolved 1:** That Playsafe be instructed to undertake the repair work at the Play Area and that an extra, being replacement of parts on the cradle seat, be approved at a sum of £795.
265. **Resolved 2:** That the Pavilion rebuild plans be shown to members and that the Cricket Club be engaged in the process.
266. **Resolved 3:** That the Clerk deliver a Final Warning letter to Yapton FC.

EASTERGATE PARISH COUNCIL

6th December, 2018

At a Meeting held at Eastergate Parish Hall

PRESENT

Mr C Allington (Chairman), Mr P Cramp, Mrs H Kilroy and Mr R New

The Communities Facilities Manager, Project Manager and two parishioners were in attendance

PUBLIC QUESTION TIME

253. Members were asked to comment upon the northern new A29 route and as to consultation as the northern route appears to be being shown as approved in house purchase enquiries. The parishioner advised that they had requested information from Ward Councillor Mr John Charles but had not received a response. Members advised as to the authorities involved as well as the councils involvement with BEWAG. Members advised that there was an indicative route but that first indications of design leading up to permission was expected at the January meeting of BEWAG. ADC was the planning authority to approach in regard to this matter. As the allocation of housing around the northern arc of the new A29 was in the Local Plan, there would likely not be good grounds for objection unless there was a significant alteration to the plans. Members were asked to minute the lack of response from the ward councillor as being unacceptable.
254. **Resolved:** That the failure by the ward councillor to respond be noted as unacceptable

MINUTES

255. **Resolved:** That the minutes of the meeting held on 1st November 2018, having been circulated, be taken as read and approved as a correct record and be signed by the Chairman.

COUNTY & DISTRICT COUNCILLORS REPORTS

256. None.

PLANNING & ENVIRONMENT

257. Members were advised of the "Coast to Country" proposal and that land use consultants had been appointed by ADC to try and create ways to get from Butlins to Slindon. The existing cycleway was brought to their attention. They expect to be able to enhance the route. An approach from developers relating to land owned by Mr New and the request for a meeting was considered and Mr New withdrew from the meeting during this discussion. Members considered that such a meeting should be attended by the Chairman and by Mrs Kilroy, if work permitted. The Chairman would notify the developers that progress was unlikely to be made until after the merged council was formed. Members were advised of planning decisions and reference was made to applications numbered EG/77/18/HH, EG/69/18/HH and EG/74/18/HH where no objection was to be raised. Members were advised that the Chairman was making application for a Conservatory to the rear of his property. Members referred to the report from the tree contractors and were asked to approve the actions of the Chairman and Clerk in authorising the work..
258. **Resolved 1:** That there be no objection to the applications.