

EASTERGATE PARISH COUNCIL

7th June, 2018

At a Meeting held at Eastergate Parish Hall

PRESENT

(Chairman) Mr C Allington, Mr P Cramp, Mrs H Kilroy and Mr D New

County Councillor Mr Whittington, District Councillor Mr Hughes, the Community Facilities Manager and the Project Manager were in attendance

PUBLIC QUESTION TIME

124. None

MINUTES

125. **Resolved:** That the minutes of the meeting held on 3rd May 2018, having been circulated, be taken as read and approved as a correct record, and be signed by the Chairman.

COUNTY AND DISTRICT COUNCILLORS REPORT

126. District Councillor Mr Hughes advised the outcome of the engineer's inspection at 97 Barnham Road. It was felt that the hole complained of could be anything. County Councillor, Mr Whittington mentioned crossings over the railway line being part of useful discussions with the Church Commissioners. The JWAC meeting as well as the BEWAG meeting were discussed. Concern was expressed as to the addition of Walberton to the BEWAG meeting, following their unilateral addition of the Dandara site to their provision of sites. Complaint was voiced as to the failure of ADC officers to receive and note the schedule of Sec. 106 funds prepared and provided by the parish council.

PROJECT MANAGER AND CFM REPORTS

127. Members had received written reports, with supporting documents, from the above. The FCM reported to members that the hall bookings for May were very good. She found the Cricket Club members to be extremely nice and co-operative. The pavilion gets considerable use in the summer with lots of children involved. Members noted that the cricket club invited all councillors to the president's match. As long term users were taking the Table Tennis slot at the hall, efforts were being made to encourage the Table Tennis club to utilize the Pavilion. The coffee morning was a continuing success and efforts were being made to cut costs. It was recommended that the hall refuse now only needed to be collected once every fortnight as non-user rubbish was no longer being received in the lockable bin. There was very positive feedback regarding the film night which was sold out and mention was made of the Wedding Fair and the Bellacapella choir concert. Funds now gathered were sufficient to fund 1.5 defibrillators. Reference was made to a meeting between the Clerk and the Chairman regarding budgeting for the rest of the year and this was to take place on the 12th June. The Project Manager's report was noted. Members thanked Mr Marsden for his efforts in resolving difficulties with Microsoft. The website address will need to be changed to https from http. This is a government requirement and will cost £350.00 plus VAT for 2 years. It was suggested that a re-direct be arranged on the ADC website to automatically transfer traffic to the new website. The possibility of providing a locked skip for pavilion users was discussed with emptying once per fortnight. The possibility of a donation towards the cost from the

cricket club was considered. Members considered bid tabs from the CFM. The need for vinyl safety flooring was discussed and the possibility of a litter pick was mentioned.

128. **Resolved 1:** That payment for the government website address requirement be authorised.
129. **Resolved 2:** That payment of the CFM accounts be authorised
130. **Resolved 3:** That payment of the Project Manager accounts be authorised
131. **Resolved 4:** That a meeting be arranged with the sportsfield user groups
132. **Resolved 5:** That the council approve and authorise installation of vinyl safety flooring in the hall
133. **Resolved 6:** That there be no Litter Pick organised by the council
134. **Resolved 7:** That the provision of a litter skip at the sportsfield be an agenda item for the next meeting

PLANNING & ENVIRONMENT

135. Members were advised of a number of applications and decisions. In particular, it was reported that two tree applications had been refused. The application for development at The Fruit farm was discussed, particularly in relation to Sec.106 monies. An application by the Co-operative store to remove and replace a canopy was discussed as was the possibility of flying an appropriate flag on National Forces Day. Members considered the application for a School Safety Zone which had been supported by the council. The Clerk referred members to the correspondence from Councillor Whittington relating to TPO's missing from ADC records. Cllr. Whittington confirmed that he would keep the council advised of relevant matters. The new road proposed for the A29 was discussed.

CORRESPONDENCE

136. The Clerk circulated files of correspondence and referred to the items therein. Members considered a whether a large banner by the side of the road requested by Eastergate Primary School would be appropriate and felt that this was not a matter for the council. Members were advised of the new SSALC website and the new password. The Clerk referred to further correspondence with Safety First which, it was hoped, would conclude the matter. A "charette" meeting had been arranged by Southern Water and members considered the Aldingbourne and Barnham Forum. Mention was made of the proposed foul water pipe to run from Shripney to Ford, uphill.

PARISH HALL

137. Members were advised that the recent committee meeting was very positive and had agreed an increase in fees. It had also been agreed to reduce the frequency of meetings to twice per annum.

SPORTSFIELD

138. Members were informed that the play area bins were overflowing once again. The problem had been reported to ADC and further efforts would be made to encourage regular emptying. The clerk advised that the replacement "Froggo" bin key was being requested from the suppliers.

ROYAL BRITISH LEGION

139. Members discussed the matter of a grant to purchase a wreath for the Remembrance Ceremony. It was reported that Mr Marsden would deal with provision of the wreath, and others for nearby councils if required.
140. **Resolved:** That the wreath be purchased

WAR MEMORIAL

141. Members were advised that one quotation had been received and others were being sought. Prices were considered to be higher than expected because of demand due to the anniversary of conflict. A grant might be applied for.
142. **Resolved:** That this matter be an item on the agenda for next month

FINANCIAL STATEMENTS

143. The Clerk had circulated the statements for May by e-mail and at the meeting.
144. **Resolved:** That the financial statements be approved and payments be authorised.

ANNUAL ACCOUNTS FOR AUDIT

145. Members considered the accounting statements for 2017/18 as well as the Internal Auditors Report and approved the same and authorised the Chairman to sign the same
146. **Resolved 1:** That the Internal Auditors Report be accepted and approved.
147. **Resolved 2:** That the Accounting Statements 2016/17 be approved and signed by the Chairman.

REPORT OF MEETINGS OF OUTSIDE BODIES

148. Members were advised of an ADC Planning Peer Review meeting which was attended by the Chairman. It was hoped that this was an indication that ADC was prepared to work with the parish councils. Members discussed the A27 by-pass and noted that option 5a was to be approved

MATTERS ARISING FROM THE MINUTES

149. None.

OPEN FORUM

150. Members were advised of the opportunity to purchase and display a silent soldier by way of commemoration. The possibility of an event at the Hall on the Sunday was considered.
151. **Resolved:** That Mr Marsden make the necessary enquiries with a view to purchase of this item

DATE OF NEXT MEETING

152. **Resolved:** The date of the next meeting will be 5th July 2018.

Signed : Dated :