

# **EASTERGATE PARISH COUNCIL**

**5th April, 2018**

**At a Meeting held at Eastergate Parish Hall**

## **PRESENT**

(Chairman) Mr C Allington, Mr P Cramp, Mrs H Kilroy and Mr R New

County Councillor Mr D Whittington, Mrs N McMaster and Mr R Marsden were in attendance

## **PUBLIC QUESTION TIME**

60. None.

## **MINUTES**

61. **Resolved:** That the minutes of the meeting held on 1st March 2018, having been circulated, be amended as to Mr New's declaration of personal and financial interest in planning matters, and be taken as read and approved as a correct record, and be signed by the Chairman.

## **COUNTY AND DISTRICT COUNCILLORS REPORT**

62. Councillor Whittington advised of complaints regarding the positioning and size of advertisements at the local garage.. An offer of cycle racks was made where the council would have to pay for installation only. Reference was made to a public rights of way meeting to consider the footpath over the railway line behind St. Philip Howard School. A two level mezzanine car park at the railway was being considered by Network Rail. Reference was made to the cameras recently spotted in Barnham Road. It was understood that these were not WSCC cameras and no information as to the owners of the same was available.

## **PLANNING & ENVIRONMENT**

63 Members were advised of a number of applications and decisions. In particular application EG/19/18/T, which was considered to be a matter that should be referred to the ADC Arboroculturalist. Mention was made as to application AL/15/17/PL, an Aldingbourne parish matter relating to the BEW site. This involved 100 plus houses with outline for nearly 250 more. Members were advised of the Eastergate Fruit Farm developers and their position that they would deal with Sec 106 payments only and would not provide the re-surfacing of the hall car park, as was previously agreed. Further inquiries will be made of the NP team to see if contemporaneous evidence of the agreement was available. The NP team would be required to consider additional homes and Linden Homes may seek an additional 40 homes at this site.

64. **Resolved:** That application EG/19/18/T be referred to the ADC Arboroculturalist

## **CORRESPONDENCE**

65. The Clerk circulated files of correspondence and referred to the items therein. Members considered correspondence from the McLaren Clarke Consultancy regarding Mr New's land and application. Mr New took no part in the discussion. The council, as was normal, declined an offer of a presentation but rather agreed to the Chairman meeting the representatives and thereafter providing a report to the council. Members were advised of a JWAAC meeting where the minutes were so poor that the Chairman had requested

that they be amended. A copy of the letter would be passed to Cllr Whittington at his request. Local Plan allocations had still not been advised to the parishes and the Chairman continued to seek progress in this regard. A letter to BEWAG regarding the importance of infrastructure had not received a reply. Future liaison arrangements were to be actioned by JWAAC. The Clerk referred to a letter received from Village Friends thanking the council for its grant and from a parishioner in relation to the proposed re-direction of the A29 road.

### **PROJECT MANAGER AND CFM REPORTS**

66. Members had received copies of reports from the above and the contents were noted. Members viewed the latest improvements to the hall. Additional work to repair brick and wood damaged under the flooring was referred to. Additional expense relating to electrical work for the hand dryer was also referred to. Members were advised of coffee mornings where approx.. 40 parishioners were attending and funds for a defibrillator were being collected. £300 had been received thus far. A film show would take place on the 19<sup>th</sup> May with the assistance of MR Chamberlain of the Westergate Christian Fellowship. The cost would be £4.00 per person. The Project Manager advised that the hall website was nearly completed and up to date financial records were being collated. There would be a separate area for councillors where confidential matter could be stored and located. The “go live” date would be before the beginning of May. It was suggested that the Twitter account should be linked to the website and the Project Manager was authorised to seek to harmonise the Twitter account with the assistance of ProcessMatters. It was considered that this should be an agenda item for the May meeting.

### **ANNUAL PARISH ASSEMBLY 2018**

67. Members had the Agenda for the APA circulated and were advised that there would be a presentation by Power Point. The Church Commissioners would be represented. Assistance was sought with regard to putting out the chairs.

### **PARISH HALL**

68. Members were advised that letting had improved and a wedding fair had been booked.

### **SPORTSFIELD**

69. Members discussed the need for repair to the toddlers swing seats and considered a quotation provided by the council's usual suppliers. Members were advised that the current electricity contract would be running out in May. 2 quotations were provided and a third was required prior to the clerk finalising a 2 year contract. Members were advised that the facilities manager had discussed the use of the Recreation ground car park by local business staff and an offer of £300 had been made to allow that to continue.
70. **Resolved 1:** That the Clerk order 2 x top ring sections for the seats on a supply only
71. **Resolved 2:** That the Clerk enter into an appropriate supply contract for the pavilion
72. **Resolved 3:** That the offer of £300 be accepted for a maximum of four vehicles parked behind the electricity substation.

### **FINANCIAL STATEMENTS**

73. The Clerk had circulated the statements for March by e-mail and at the meeting. The Clerk informed members that the council printer was not connected to the laptop following work by the Project Manager.

74. **Resolved 1:** That the financial statements be approved and payments be authorised.
75. **Resolved 2:** That the Clerk be provided with a new compatible laptop and printer

#### **COMMUNITY GOVERNANCE REVIEW**

76. Members were advised that there was nothing to report on this matter.

#### **GDPR**

77. Members were advised that there would be training on this matter prior to the next meeting. There would be a process developed for new joiners to the council.

#### **REPORT OF MEETINGS OF OUTSIDE BODIES**

78. None

#### **MATTERS ARISING FROM THE MINUTES**

79. None.

#### **OPEN FORUM**

80. Members considered a request from WSCC pension fund regarding an approach by the facilities Manager to join the pension Fund. Members also considered the publication of draft minutes. The Clerk reported that these were passed to the website co-ordinator for display. There was a risk that a mistake on the minutes might cause the public to misinterpret what the council was doing.
81. **Resolved 1:** That Mrs McMaster be authorised to join the WSCC Pension Fund
82. **Resolved 2:** That the council Minutes be placed upon the website within 3 weeks of the meeting.

#### **DATE OF NEXT MEETING**

83. **Resolved:** The date of the next meeting will be 3rd May 2018 at 7.30pm

Signed : ..... Dated : .....