

EASTERGATE PARISH COUNCIL

14th December, 2017

At a Meeting held at Eastergate Parish Hall

PRESENT

Mr C Allington (Chairman), Mrs L Ballard, Mr P Cramp, Mrs H Kilroy and Mr R New

County Councillor Mr D Whittington, District Councillors Mr K Ballard and Mr C Hughes and the Project and Facilities Managers were in attendance

PUBLIC QUESTION TIME

304. None.

MINUTES

305. **Resolved:** That the minutes of the meetings held on 2nd November, having been circulated, be taken as read and approved as a correct record, and be signed by the Chairman.

COUNTY & DISTRICT COUNCILLORS REPORTS

306. County Councillor Mr Whittington advised members that he had signed off papers to ensure road markings were completed so that the police can prosecute drivers for inappropriate parking near schools. He also mentioned the need to provide a camera for the lollipop lady at Barnham School and a donation of £50 from Barnham and Eastergate PC's would assist greatly. District Councillor Hughes announced an empty homes register which was hoped to ensure that such homes were brought into use. District Councillor Ballard reported receipt of a letter from ADC responding to our concerns but no reason for not answering EPC or delay was given. EG/58/17 was referred to and was described as a Grade 1 Listed Building of historic importance.

PLANNING & ENVIRONMENT

307 Members considered a number of planning applications and considered that application no EG/77/17/HH being a thatched roof was liable to cause obstruction to pedestrians due to scaffolding. An application for a tree with a TPO on it to be felled at 98 Orchard Way was to be referred to ADC arboriculturalist. Members considered a response received from ADC relating to the proposed new A29. Mr New declared an interest in a proposal for 30 homes to be built opposite his property in Fontwell Avenue. He advised members that the ADC website revealed delay in dealing with the application because of Sec 106 consideration. There was reference to ADC not knowing what requirements the parish might have, despite the council previously advising full details to ADC. The Project Manager reported a small problem with the application to renew the lettering to the name on the memorial. Members considered that the agenda item relating to the Neighbourhood Plan should be removed from the agenda, as there were no prospects of involving volunteers to progress the matter.

308. **Resolved 1:** That the council object to the applications mentioned above on the grounds referred to.

309. **Resolved 2:** That the council write to ADC regarding the previously delivered list of Sec. 106 requirements.

CORRESPONDENCE

310. The Clerk circulated correspondence and referred to items previously delivered by e-mail.
Members discussed the new Code of Conduct adopted by ADC. A proposal to pay towards costs of JWAAC meetings was discussed. Members discussed a letter prepared by the Chairman to be sent to ADC. Members received a letter of resignation from Mrs L Ballard, as she and Mr Ballard would shortly be moving to Scotland.
311. **Resolved 1:** That the council approve and adopt the new Code of Conduct.
312. **Resolved 2:** That the council not take up the proposal regarding JWAAC.
313. **Resolved 3:** That the council send the Chairman's letter to ADC

PROJECT MANAGER AND CFM REPORTS

314. Members received and read the reports provided. The noticeboard in front of the hall was considered as being used by the council, hall users and the public. Members thanked the Project Manager for his thorough report. Spending was considered for the council and charity website. A figure of £700 exc. VAT was considered. Crowdfunding for grant applications was raised by Councillor Whittington and the need to establish digital banking facilities for payment of invoices was discussed.
315. **Resolved 1:** That the council approve and authorise all payments.
316. **Resolved 2:** That the council purchase a 3 door noticeboard.
317. **Resolved 3:** That the council approve the use of digital banking.

PARISH HALL

318. Members were advised that Mr Timlick had been most helpful, giving up his time to erect the Christmas tree. Members considered the proposed fixing of the gas price for the hall. All other matters were dealt with within the earlier reports.
319. **Resolved 1:** That the council approve delivery of a present to Mr Timlick.
320. **Resolved 2:** That the Clerk arrange to fix the cost of Gas as soon as possible.

SPORTSFIELD

321. Members were advised that the play area fence posts had been repaired. Reference was made to a complaint regarding a tree at the sportsfield and concern as to danger to local property. The Clerk reported the response from ADC, who provide tree care for the council, and their recommendation to pollard the tree.
322. **Resolved:** That the Clerk instruct ADC to pollard the tree as soon as possible.

REMEMBRANCE DAY CEREMONY

323. Members were advised of the outcome of the collection at the ceremony, which produced £228.85, and the general collection which produced £3,520. Members considered that the ceremony was a good occasion.

PRECEPT CALCULATION CONSULTATION PAPER

324. Members considered the Clerk's report and noted the reserves available.

325. **Resolved:** That the Precept be in the sum of £58,790.

FINANCIAL STATEMENTS

326. The Clerk had circulated the statements for October and November by email and at the meeting.

327. **Resolved:** That the financial statements be approved and payments be authorised.

COMMUNITY GOVERNANCE REVIEW

328. Members were advised that the meeting at ADC on the 10th January would consider approval of the proposal. A first draft of a newsletter would be provided in January.

MEETING OF OUTSIDE BODIES

329. Members were advised of a BEWAG meeting. A new structure was discussed and the need for an assumption that that roads are built first and houses second. It appears that the Church Commissioners have purchased the greenhouses where the New A 29 road line might be placed. There was concern as to the proximity of the road to the rear of houses in Downsview Road.

MATTERS ARISING FROM THE MINUTES

330. Mr New advised Members that he had been asked to become a Governor at Eastergate Primary School. He had decided not to take up the offer but asked the council to note that the school would benefit from an artificial surface track around the outside of the school. This might be dealt with by Sec. 106 monies. The CFM asked about the flying of flags on the council flagpole, outside the hall. Mr Kilroy assisted the council by flying the St. Georges Flag and members considered that other flags could be flown at the CFM's discretion

OPEN FORUM

331. Members discussed the possibility of taking out Sagecover to back up the council's accounts package. Members wished to thank Mrs Ballard for her great contribution to the council and the community. Members considered that a call for new councillors was necessary..

332. **Resolved:** That the taking out of Sagecover be approved and payment be authorised

DATE OF NEXT MEETING

333. **Resolved:** The date of the next meeting of the council will be the 1st February 2018.

Signed : Dated :