

EASTERGATE PARISH COUNCIL

11th May, 2017

At a Meeting held at Eastergate Parish Hall

PRESENT

Mr C Allington (Chairman), Mrs L Ballard, Mr P Cramp, Mrs H Kilroy, Mr R Marsden and Mr D New

No other persons were in attendance

ELECTION OF CHAIRMAN FOR THE YEAR 2017/2018

107. **Resolved:** That Mr C Allington be elected Chairman of the Council for the year 2017/2018.

ELECTION OF VICE CHAIRMAN FOR THE YEAR 2017/2018

108. **Resolved:** That Mr R Marsden be elected Vice Chairman of the Council for the year 2017/2018.

PUBLIC QUESTION TIME

109. None.

MINUTES

110. **Resolved:** That the minutes of the meeting held on the 6th April 2017, having been circulated, be taken as read and approved as a correct record, and be signed by the Chairman.

WAR MEMORIAL

111 Members were presented with a project cost report and discussed the logistics of the operation. It was considered necessary to ask WSCC to only use limestone mortar when effecting repairs to the memorial roundabout to preserve the visual quality of the listed memorial.

112. **Resolved 1:** That the proposed spending be approved and authorised.

113. **Resolved 2:** That Mr Marsden be thanked for his work on this project.

PLANNING & ENVIRONMENT

114. Members discussed a number of applications and received reports as to decisions made. Members considered the consultation in respect of the proposed modifications to the emerging Local Plan and the need for a response. The Chairman had circulated a note of his views. The Clerk recommended contact with the council's consultants to ensure that appropriate steps were taken to allow the council to make representations at the LP inquiry. The matter of new case law, delaying the decision on the "called in" application in Fontwell Avenue, was discussed and again the need for a response was discussed. Members considered a draft letter prepared by the Barnham PC Clerk in relation to

115. **Resolved 1:** That application EG/26/17/T be objected to on the grounds of the footpath being a WSCC issue and the tree being a replacement for another tree, which was likely to impact on the protected area in Barnham Road.
116. **Resolved 2:** That the Clerk seek advice from the council's consultants on the question of response to Local Plan Modifications and the Dandara case law.
117. **Resolved 3:** That the draft letter prepared by BPC Clerk be approved and delivery authorised.

CORRESPONDENCE

118. Members had received copies of correspondence. The Clerk referred to letters of thanks in regard to grants provided to good local causes.

ANNUAL PARISH ASSEMBLY 2018

119. Members considered the date for the next joint APA with BPC. Members agreed to the use of Eastergate Village Hall and considered the date of Monday the 9th April 2018. Members also discussed the British Legion Co-ordinators position. With the Remembrance Day ceremony. Mr Marsden kindly agreed to consider taking on this role.
120. **Resolved:** That the APA be held at Eastergate Hall on the 9th April 2018

PARISH HALL

121. Members were advised that the deep clean would take place on the following Saturday. The cleaning of the stage curtains was being investigated. Members were advised of the Pre –school decision to cease operating from the hall and the reasons for that decision. A quotation for maintenance of the hall floor was considered. Members were advised that the frontage was looking poor due to grass growing through the bark chippings. The need for more frequent grass cutting was considered and a complaint from a parishioner relating to weeds growing in the car park was referred to.
122. **Resolved 1:** That the Clerk instruct the manager to proceed with the basic maintenance work to the floor
123. **Resolved 2:** That the council's contractor be asked to increase grass cutting when necessary and deal with the weeds

SPORTSFIELD

124. Members were advised that the gate at the car park appeared to have been swung on causing it to bend and the fittings to come away from the wall. Members were concerned as to damage to the wall and suggested that the gate be fitted to a post in the ground.. Members were advised on broken fencing which was unnecessary due to hedge growth and should be removed. The fence on the southern boundary of the Play Area was still damaged and a possible danger to children. The owners of the adjacent property were to be asked to repair the fence as it appeared to be their responsibility. A quotation had been received from the play consultant.
125. **Resolved 1:** That the Clerk inquire whether the gate could be attached to a post.
126. **Resolved 2:** That the council's contractor be instructed to remove the broken fence.
127. **Resolved 3:** That the neighbour be asked to repair the play area fence.

128. **Resolved 4:** That the Play Consultant be thanked for his assistance and be asked to keep the project as pending.

FINANCIAL STATEMENTS

129. The Clerk had circulated the statements for April by e-mail and at the meeting.
130. **Resolved:** That the financial statements be approved and payments be authorised.

ANNUAL ACCOUNTS FOR AUDIT

131. Members had received a copy of the Annual Audit Governance Statement. Members considered each question and approved the completion of the form
132. **Resolved:** That the Annual Governance Statement be approved, as completed, and signed by the Chairman and the Clerk

INTERNAL FINANCIAL AUDIT

133. Members were advised that the audit had taken place before the meeting and that all was satisfactory.

RISK ASSESSMENT REVIEW DOCUMENT

134. Members considered that this matter had been sufficiently dealt with at the previous meeting and that the current document had been reviewed and was satisfactory.

COMMITTEES

135. Members considered that no alteration was necessary other than to note that Mr Phillips should be removed from the Parish Hall and Sportsfield committees.

MEETINGS OF OTHER BODIES

136. Members were advised of the matters raised in the BEWAG meeting taking place before this meeting. Three major matters were discussed being the A29, and traffic lights leading onto the road, matters relating to Packet Treatment Plants and the need to address infrastructure before development. It was considered that the Environment Agency was anti competition in the sewerage market and developers may buy in someone else.

MATTERS ARISING FROM THE MINUTES

137. None.

OPEN FORUM

138. Members were advised of Mr Whittington's success in WSCC elections. Congratulations were minuted.

ANY OTHER BUSINESS

139. None.

DATE OF NEXT MEETING

140. **Resolved:** The date of the next meeting will be 1st June, 2017.

Signed : Dated :