

# **EASTERGATE PARISH COUNCIL**

**14th July, 2016**

## **At a Meeting held at Eastergate Parish Hall**

### **PRESENT**

Mr C Allington (Chairman), Mrs L Ballard, Mr P Cramp, Mrs H Kilroy, Mr R Marsden, Mr D New and Mr D Phillips.

County Councillor Mr D Whittington, District Councillor Mr K Ballard and one member of the public were in attendance

Apologies were received from District Councillor Mr C Hughes

### **PUBLIC QUESTION TIME**

195. Members were asked to consider a letter relating to a planning application where planning notices had not been properly displayed outside no. 2 Abercorn Close. It was felt that ADC staff now post the notices rather than it being the responsibility of the applicant. Members were advised that the proposals at "Woosters" had been allowed on appeal. It was reported that a number of flagstones had been dislodged at the war memorial.

196. **Resolved:** That the Clerk write to ADC regarding the parishioner's concerns

### **MINUTES**

197. **Resolved:** That the minutes of the meeting held on 2nd June 2016, having been circulated, be taken as read and approved as a correct record and be signed by the Chairman.

### **COUNTY & DISTRICT COUNCILLORS REPORTS**

198. County Councillor Mr Whittington advised members that the footpath 321 had now had an unlawful footbridge removed. Metal had also been removed and the path was clear. Reference was made to a request for compensation from the Church Commissioners in response to attempts to secure safe access over the railway line. It was reported that JDAC funding would be reduced from £6,000 to £3,000 per member over two years. There would be three more grant allocations before this took place. Members were advised that a consultation process was underway which would move the parish to the western region where it would be overshadowed by Bognor Regis. Members considered that this would be out of place as the parish is largely rural or semi suburban and would not be a good fit. It was considered that a town would have very different priorities to Eastergate parish. Members were advised that Tesco were to start work at the Barnham Inn within the next 16 weeks and a meeting with Tesco had been arranged for next week. Footpath improvements were on the agenda. Complaints had been received regarding obstruction of pathways by motor vehicles. The police suggest that this is a civil matter, but parking on the pavement may well constitute obstruction and be an offence under the Road Traffic Act 1974. Members were advised of complaints relating to overhanging vegetation in a number of locations. District Councillor Mr Ballard reported to members in regard to the enforcement of planning notices served on a property in Elm Grove, Barnham and relating to a garage. Apparently the officer dealing is only available on Tuesday, Thursday and Friday. As a result an update on progress is still awaited. Members were advised that a Local Plan meeting had taken place where level crossing gates and a bridge over the railway, west of Westergate were considered. Members were

also advised of plans to build 1000 homes in Rope Walk, Littlehampton. Members considered correspondence copied into the council from Kingston Parish Council regarding the delegation of decisions to officers at ADC. Members considered the advantages and potential problems created by such measures.

- 199 **Resolved 1:** That the Clerk write to ADC regarding the council's concerns as to delegation of decisions and the potential disadvantages of same.
- 200 **Resolved 2:** That the Clerk prepare a letter to householders regarding overgrowing vegetation.
- 201 **Resolved 3:** That the Clerk respond to WSCC consultation on committee and JDAC changes seeking to stay in the present group.

### **PLANNING & ENVIRONMENT**

- 202 Members were advised of recent decisions. Members considered applications EG/45/16/HH, EG/48/16/HH, EG/47/16/PL and EG/50/16/PL where no objection was to be made and EG/53/16/PL where objection was to be made. It was considered that the application was unacceptable due to the access arrangements, the dangerous location of the access point on a bend on a single lane road. It was felt that the increased traffic flow, including the necessary delivery vehicles, would be unneighbourly. Members were advised that the Chairman was arranging for a meeting with the Church Commissioner's representatives relating to the BEW proposal and would arrange for Parish Chairman to be involved. There would not be discussion with ADC representatives. The Chairman confirmed that 2 quotations from companies recommended by the War Memorial Trust were awaited. The 3 quotations for installation of the roundabout in the Play Area had been received but still fell short of equal comparators. The Chairman had attempted to prepare a grant application to "Awards for All" but realised that such application would not meet their requirements. It was felt that the Clerk should obtain further information and then decide the appropriate contractor with a budget up to £6,000 (six thousand pounds).
- 203 **Resolved 1:** That the council object to application EG/53/16/PL on the grounds that this was unneighbourly and that access was on a dangerous bend on a single lane road.
- 204 **Resolved 2:** That the Clerk obtain further information and agree the contract for replacement of the play area roundabout up to a figure of £6,000.
205. **Resolved 3:** That the council respond to the A27 consultation supporting the view that The Oving crossroads traffic lights should remain.

### **CORRESPONDENCE**

206. The Clerk circulated correspondence and referred to items previously delivered by e-mail.  
The Clerk reported that he had not heard from ADC who are tree surgeon contractors to the council. He will continue to pursue a response.

### **PARISH HALL**

207. Members considered a number of options for replacement doors for the hall, received from the surveyor. Progress in regard to the work was slow. Members considered that the frontage had been improved but felt that the area around the shrubs would benefit from bark chippings or similar for weed control.
208. **Resolved 1:** That option "c" be the choice of replacement door

209. **Resolved 2:** That the council's contractor be instructed by Mrs Kilroy to place weed control chippings around the shrubs
210. **Resolved 3:** That the Clerk press the surveyor to progress initial investigations of drains  
and to supply a list of works with costings for Sec.106 purposes

### **SPORTSFIELD**

211. Members were advised that the hole in the gateway to the play area had been filled in but that it may be only a temporary fix. The concrete was still there. The guttering had been repaired and the Clerk reported that the security gate across the car park had been ordered. The surveyor had not attended to prepare a list of works and costings but had been asked to contact Ted Richards of the cricket club to arrange this.
213. **Resolved 1:** That the Clerk pursue a response from the surveyor
214. **Resolved 2:** That the Clerk obtain the views of the council's contractor in regard to a permanent repair at the play area gate

### **FINANCIAL STATEMENTS**

215. The Clerk had circulated the statements for June by email and at the meeting. Members discussed the likely cost of replacement of the council's computer and other office equipment to include accountancy and other software. Members considered that a colour printer would be required.
216. **Resolved 1:** That the financial statements be approved and payments be authorised.
217. **Resolved 2:** That the Clerk proceed to replace equipment as advised by ProcessMatters up to a limit of £6,000 (six thousand pounds)

### **RESTORATION OF MEMORIAL**

218. Members were advised that an application for grant funding had been delivered.

### **MEETING OF OUTSIDE BODIES**

219. None.

### **MATTERS ARISING FROM THE MINUTES**

220. Members were advised of unneighbourly bonfires being lit during the day in Gospond Road. The perpetrators received advice from Mr Cramp.

### **OPEN FORUM**

221. None.

### **DATE OF NEXT MEETING**

222. **Resolved:** The date of the next meeting of the council will be the 1st September 2016.

Signed : ..... Dated : .....