

EASTERGATE PARISH COUNCIL

6th April, 2017

At a Meeting held at Eastergate Parish Hall

PRESENT

(Chairman) Mr C Allington, Mrs L Ballard, Mr P Cramp, Mrs H Kilroy, Mr R Marsden, Mr R New and Mr D Phillips

1 parishioner was in attendance

Apologies were received from County Councillor Mr D Whittington, District Councillors Mr K Ballard and Mr C Hughes.

PUBLIC QUESTION TIME

73. The council were asked to accept grateful thanks to Mr Phillips, who was to be stepping down from the council after this meeting, for his hard work on behalf of the parish.

MINUTES

74. **Resolved:** That the minutes of the meeting held on 2nd March 2017, having been circulated, be taken as read and approved as a correct record, and be signed by the Chairman.

COUNTY AND DISTRICT COUNCILLORS REPORT

75. None.

PLANNING & ENVIRONMENT

76 Members were advised of a number of applications and decisions. In particular application AL/15/17/PL, which was considered to be a boring design with development that is being brought forward too early and with only assumptions made as to infrastructure. It was felt that this was an effective pre-determination of the Local Plan Strategic Sites. It was noted that there was only one entrance to the site. There was concern as to the likely drainage issues, particularly if the discredited "Upton Brooks" system was to be used. Members received a report from the BPC Clerk who had attended the Local Plan meeting for Clerks at ADC. Two options had been given, which were either to receive a target number of builds and to update the Neighbourhood Plans to meet that target, or to allow ADC to allocate possibly 1250 additional homes across the district. Mr New declared an interest as being the owner of land allocated within the proposed sites and took no part in the discussion. Concern was expressed as to whether there would be fair distribution between parishes if ADC was left in control and the fact that ADC were unable to provide details of the numbers to be allowed for in NP's. A letter from Aldingbourne Council for delivery to ADC was considered and the content agreed. The Clerk reported no response from ADC Enforcement Department in relation to complaints from the Council. A letter from Mr Campion, a parishioner and former EPC Councillor, was discussed and the contents agreed. The Chairman reported the outcome of his meeting with the Headmaster of St Philip Howard School. The school was looking for £80,000 (eighty thousand pounds) to provide a circular drop off zone to assist with parking problems, however, the problem did appear to emanate from commuters and this would not be affected by a reduction in pupil parking. A meeting with residents was

proposed and may be taken up by the school. The Chairman indicated that he would prepare a "Scoping Report" regarding the parking in the parish.

77. **Resolved 1:** That there be no objection to the reported applications
78. **Resolved 2:** That objection be raised in regard to AL/15/17/PL
79. **Resolved 3:** That the council would re-write the Neighbourhood Plan to accommodate the additional housing numbers

CORRESPONDENCE

80. The Clerk circulated files of correspondence and referred to the items therein. Members considered that all necessary correspondence was to be dealt with within the agenda.

ANNUAL PARISH ASSEMBLY 2017

81. Members felt that the joint assembly was the best recent assembly. Members considered the experiment to be a success and there was no adverse comment recorded. The possibility of Parish Wardens being utilised was discussed and it was felt that this was a possibility if shared amongst the parishes.

PARISH HALL

82. Members were advised that the deep clean had been authorised and that would include the balcony carpet. Members questioned whether the cleaner had looked at the dishwasher. The council considered that the curtains required cleaning throughout the hall and an additional sum of £200 was authorised to be spent on that aspect. Members were advised that a BEW meeting was to take place at the hall, bringing in needed revenue, and concern was expressed as to the outstanding list of works with time line and cost detail from the surveyor. It was felt that this should be produced now or an alternative consultant be instructed. Work on the toilets and re-decoration were considered to be important with works needed to be undertaken during the summer holidays. Concern was expressed as to the lack of progress with the Wi-Fi and an alternative source of information and cost was to be sought.
83. **Resolved 1:** That the Clerk arrange for the curtains to be cleaned.
84. **Resolved 2:** That the Clerk press the Surveyor for a decision.
85. **Resolved 3:** That the Clerk seek alternative views on provision of Wi-Fi

SPORTSFIELD

86. Members were informed that the roundabout would be completed shortly. The quotation for repairs was considered and all necessary repairs or replacement were authorised, but any that could be avoided, should be, to allow the council to consider Richard Atkinson's proposals for the sportsfield and Play Area. These ideas were expected shortly with estimates. Once authorised then these could form the basis of CIL fund requests in the future.
87. **Resolved:** That the Clerk instruct the contractors to repair or replace the items of equipment as necessary

FINANCIAL STATEMENTS

88. The Clerk had circulated the statements for March by e-mail and at the meeting. The Clerk informed members that there needed to be a risk assessment audit of the financial documents.
89. **Resolved 1:** That the financial statements be approved and payments be authorised.
90. **Resolved 2:** That the Clerk and two members meet before the next meeting to undertake the audit

RISK ASSESSMENT REVIEW

91. Members were advised that the review document formally adopted by the council last year remained extant and its use was approved.

WAR MEMORIAL

92. Members were advised that the contractor had required considerable input, as to computer function, from Mr Marsden. A £7,000 (seven thousand pounds) grant had been requested and there was an eight week hiatus for the WM trust to consider this. Scaffolding was required as well as a Traffic Management Plan. Members considered a ceremony to dedicate the new names being placed upon the memorial.
93. **Resolved:** That the item be placed upon the agenda for the May meeting.

REPORT OF MEETINGS OF OUTSIDE BODIES

94. None

MATTERS ARISING FROM THE MINUTES

95. The Clerk was authorised to purchase the salt bins as invoiced.

OPEN FORUM

96. Members considered joining the ADALC. Members also thanked Mr Phillips for his exertions on behalf of the community.
97. **Resolved 1:** That Mr Phillips be thanked on behalf of the parish for his efforts
98. **Resolved 2:** That the council not join the ADALC

DATE OF NEXT MEETING

99. **Resolved:** The date of the next meeting will be 4th May 2017 at 7.30pm

Signed : Dated :