

# **EASTERGATE PARISH COUNCIL**

**5th November, 2015**

**At a Meeting held at Eastergate Parish Hall**

## **PRESENT**

Mr D Phillips (Chairman), Mr P Cramp, Mrs H Kilroy, Mr D New, and County Councillor Mr D Whittington.

Apologies were received from Councillors Mr C Allington, Mrs L Ballard and District Councillors Mr K Ballard and Mr S Hughes

## **PUBLIC QUESTION TIME**

236. None.

## **MINUTES**

237. **Resolved:** That the minutes of the meeting held on 1st October 2015, having been circulated, be taken as read and approved as a correct record and be signed by the Chairman.

## **COUNTY & DISTRICT COUNCILLORS REPORTS**

238. County Councillor Mr Whittington advised members of the official opening of the Barnham/Walberton Cycleway and members congratulated him on his efforts and the successful completion of that part of the project. Members were advised that the upgrade of Footpath 321 between Elm Grove South and Church Lane, Eastergate would be the next stage. Engineering drawings were already in place but permission was required from the Church Commissioners. Reference was made to the signpost at the Murrell Arms and the possibility of cycleway signage, which would be in keeping with the existing signage. It was suggested that the seats in the parish needed sanding and varnishing. Concern was expressed as to the possibility of the Walberton housing allocation be located on the perimeter of Barnham and Eastergate, rather than near to the village. It was reported that Mrs Jean Goad had been to visit the area and was seen to be in good spirits. A proposal to widen the footpath on the eastern side of Elm Grove, with removal of the grass verge and more robust measures to avoid cars parking on the pavement, was being considered.

## **PLANNING & ENVIRONMENT**

239. Members were advised of a number of applications. An application for change of use at the Barnham Bridge Hotel, an extension in Orchard Way, a "Granny Annexe" in Church lane, Eastergate and an application for tree work at 84 Barnham Road. Comments and objections were to be made. Members were advised that a potential breach of planning at 15 Gospond Road was found not to be the case. Members were advised of comments made to ADC regarding the proposed AON in the Local Plan. A Design Guide and Development Plan for the Neighbourhood Plan was to go ahead and some volunteers had been found. An appeal for more was forthcoming. The watershed project, where funding had been received, would progress to deciding what items were required to provide an emergency team. A list of persons to attend a meeting was being prepared with the focal point being provision of an up-dated emergency plan. A report would be provided after that meeting. The question of adding names to the war memorial was discussed.

240. **Resolved 1:** That objection be made in respect of EG/60/15HH on the grounds of over-intensive use of land and unneighbourly development contrary to ES5 and ES6 of the Neighbourhood Plan
241. **Resolved 2:** That comment be made in respect of EG/59/15T referring the application to the District Council Arboroculturalist for advice
242. **Resolved 3:** That objection be made to the application for change of use at the Barnham Bridge Hotel
243. **Resolved 4:** That objection be made to the application for a Granny Annexe as it was within the Conservation Area and contrary to policy ES6 of the Neighbourhood Plan

### **CORRESPONDENCE**

244. The Clerk circulated correspondence and referred to items previously delivered by e-mail.

### **PARISH HALL**

245. Members were advised that the frontage to the hall was to be attended to shortly. The Clerk referred to the possibility of the ramp being improved by installation of a rubber surface. Repairs to the ramp had been undertaken but would likely fail over the winter. The Clerk will make further enquiries. An estimate was expected in regard to replacement of the fire doors. Members considered concerns expressed on behalf of the Players relating to the new chairs. It was suggested that the chairs were required to be interlocking when used for a public audience. The Clerk and Mr Upton had made enquiries and it would appear that interlocking chairs were recommended but were not obligatory. Linking a number of chairs might require attachment to the floor. The chairs were not needed to be interlocking for the majority of hall users. Members also considered the question of repairs to defective electrics and two quotes had been received. Concern was expressed as to the delays in repairs and the need to remedy the present situation. It was suggested that a bulkhead light be provided on a timer outside the front of the hall.
246. **Resolved 1:** That the chairs be retained unless there was a requirement for interlocking.
247. **Resolved 2:** That the Clerk instruct the hall contractor if there was no delay compared to the other quote provider.

### **SPORTSFIELD**

248. Members were advised that the "Froggo" litter bin had been installed by Mr Kennedy. The Clerk would ask the litter collector to empty the bin weekly. Members considered the boundary issues. The Clerk reported no response from the developers. Members had not reached a conclusion regarding movement of the present fencing.
249. **Resolved:** That the boundary issue be an agenda item for the February meeting.

### **REMEMBRANCE CEREMONY**

250. Members considered the arrangements for the ceremony. An e-mail from the Parish Office was referred to. Marshalls were required. The Clerk had undertaken a health and safety inspection.

### **COMMUNICATION/WEBSITE**

251. Members were recommended to consider the council website and to decide whether to make improvements and to ensure transparency.

252. **Resolved:** That the item be an agenda item for the February meeting.

### **MEETING OF OUTSIDE BODIES**

253. None.

### **ANNUAL AUDITORS REPORT**

254. The Clerk reported that the Auditors report had been received and it was available to members. No adverse comment was made.

### **PRECEPT CONSULTATION**

255. The Clerk had circulated the consultation paper save for the section relating to the hall as the hall books were in the process of being audited. The hall section would be circulated shortly. The council will consider and decide the Precept at the next meeting.

### **FINANCIAL STATEMENTS**

256. The Clerk had circulated the statements for October by email and at the meeting.

257. **Resolved:** That the financial statements be approved and payments be authorised

### **RISK ASSESSMENT REVIEW**

258. Members were informed that the review had not yet taken place.

259. **Resolved:** That the Review be an agenda item for the next meeting.

### **COMMUNITY RESILIENCE PLAN**

260. Members were advised that this matter had been raised at the recent cluster meeting. The council would liaise with Aldingbourne PC to share resources. This was likely to combine with the "Watershed" Emergency Team.

261. **Resolved:** That this matter be an agenda item for the next meeting.

### **MATTERS ARISING FROM THE MINUTES**

262. The Clerk reported the repair to the councils' computer, avoiding the need for the purchase of a laptop.

### **OPEN FORUM**

263. None.

### **ANY OTHER URGENT BUSINESS**

264. None.

**DATE OF NEXT MEETING**

265. **Resolved:** The date of the next meeting of the council will be the 3rd December 2015.

Signed : ..... Dated : .....