

EASTERGATE PARISH COUNCIL

5th October, 2017

At a Meeting held at Eastergate Parish Hall

PRESENT

Mr C Allington (Chairman), Mrs L Ballard, Mrs H Kilroy, Mr P Cramp, and Mr R New

County Councillor Mr D Whittington, District Councillors Mr K Ballard and Mr R Hughes and 1 parishioners were in attendance

Apologies were received from, Mr R Marsden.

PUBLIC QUESTION TIME

241. None.

MINUTES

242. **Resolved:** That the amended minutes of the meeting held on 7th September 2017, having been circulated, be taken as read and approved as a correct record and be signed by the Chairman.

COUNTY & DISTRICT COUNCILLORS REPORTS

243. County Councillor Mr Whittington advised members of a grant process for car parks and concern as to unauthorised notices following complaints. District Councillor Hughes referred to the consultation relating to A27, Arundel Bypass and the merits of making comments. District Councillor Ballard referred to his efforts to get answers to complaints regarding failure to enforce parking restrictions in Barnham. He advised that there were only eight enforcement wardens for the whole area and a warden will visit barnham on two occasions only per week. Members expressed concern as to mud being left on the road leading to Yapton, in more than one place with little, if any, attempt to clear the road surface. This was considered highly dangerous, particularly to cyclists and motor cyclists.

PLANNING & ENVIRONMENT

244. Members were advised of planning decisions and the following applications being EG/75/17/T, EG/70/17/PL, EG/74/17/PL and EG/69/17/PL. Members considered that no objection was necessary in nos. 70 and 75 but concerns should be discussed with the officer in regard to 74 and objection be made in no. 69. The Chairman referred to discussions with Cala Homes and the need for £3.4 Million through Sec 106 monies. Cala homes advised that the draft Sec. 106 provided by ADC made no local contribution. Members considered the lack of BEWAG meeting recently and the ADC Delegation Scheme. There was concern at the Crowther report with "offensive" content although the council was largely in agreement with the Officer. The scheme would relate to domestic development only and had the safety net of Ward councillor objection to ensure referral to the committee. Members were advised of complaints relating to overhanging trees on local open space and the Clerk advised that the councils' contractor had been asked to take steps to remedy the same. A request for funding from CPRE was considered but the council had not been asked for its opinion and their approach was not what the council wished for. Members considered the Local Plan and representation. It was agreed that our previous representation was to stand and there was a request to prevent repetition. Members were advised of discussions with the ADC CEO, Mr Lynn regarding possible boundary change and the strategic housing being considered in the LP was likely to

delay any progress. Members supported the idea of further talks regarding boundary change and Barnham and Eastergate working together. Members were referred to a letter to ADC regarding planning breaches at Upton Brooks and the lack of a reply. Mr Ballard asked for a copy of the councils' letter. Mention was made of proposals for development of land close to the property of Mr New. It was understood that Taylor Wimpey had offered to speak to the council. The Chairman agreed to conduct such discussion and to report back to the council.

245. **Resolved 1:** That there be no objection to applications 70/17/PL and 75/17/T.
246. **Resolved 2:** That there be objection to application 69/17/PL unless there be a turning space for HGV's on the site.
247. **Resolved 3:** That the Clerk contact the officer dealing with 74/17/PL to consider the danger of public warehouse facility provision and objection be made regarding use of brownfield land.
248. **Resolved 4:** That the council approve the cutting of trees at the open space area and authorise payment
249. **Resolved 5:** That there be no donation made to CPRE
250. **Resolved 6:** That the council not be represented at the Inquiry into the Local Plan.

CORRESPONDENCE

251. The Clerk circulated correspondence and referred to items previously delivered by e-mail. The Clerk also referred to a letter relating to information and photographs about the history of Eastergate. There was concern that these might be lost if the website at ADC was closed without some action being taken. Members considered that all relevant information would be transferred to a new website.

SPORTSFIELD

252. Members were advised that the south fence at the play area was indeed the councils' as repairs had been effected previously. The Clerk reported that he had asked the council contractor to repair the fencing. Members considered the annual renovation of the cricket square.
253. **Resolved 1:** That the cricket square renovation be approved, and payment of cost authorised, if recommended by the cricket club
254. **Resolved 2:** That the cost of repairing the fencing be approved and authorised

PARISH HALL

255. Members were advised of matters raised at the recent Hall Committee meeting. No problems were mentioned. The Aldingbourne Trust had presented proposals for improvements to the frontage with the assistance of the new facilities Manager. Members considered the quoted prices and asked that further quotes be provided for regular maintenance. Members were asked to consider marking the retiring Hall manageress's length of service in an appropriate way and to consider pay for the period of October.
256. **Resolved 1:** That the quotation for frontage improvements be accepted
257. **Resolved 2:** That the Clerk prepare a letter of thanks and arrange for gifts for Mr and Mrs Upton to a value not exceeding £100.
258. **Resolved 3:** That an additional payment of 3 weeks salary be paid to the Hall

Manageress.

FINANCIAL STATEMENTS

259. The Clerk had circulated the statements for September by email and at the meeting.
260. **Resolved:** That the financial statements be approved and payments be authorised.

ANNUAL AUDIT 2016/17

261. The clerk referred members to comments from the external auditors and explained the position.
262. **Resolved:** That the comments be noted and that an alternative internal auditor be instructed for next years accounts

REMEMBRANCE DAY CEREMONY

263. Members were advised that a photographer might be needed to capture the “unveiling” of the refurbished memorial. It was considered that a local photographer should be approached if other arrangements had not been made by the councillor involved with the refurbishment. Arrangements for refreshments to be supplied from the sportsfield pavilion were discussed.

MEETING OF OUTSIDE BODIES

264. None.

WEBSITE/COMMUNICATIONS

265. This item was referred to part 2 of the meeting as it involved the financial position or confidential matters, relating to a person or business.

GENERAL DATA PROTECTION REGULATIONS

266. Members discussed the requirements and considered that this was a matter to be undertaken by the proposed Project Manager.

MATTERS ARISING FROM THE MINUTES

267. None.

OPEN FORUM

268. Members discussed the need for a recruitment drive for new councillors. Mr New asked that his details be replaced on the council website as they had been removed.

DATE OF NEXT MEETING

269. **Resolved:** The date of the next meeting of the council will be the 2nd November 2017.

Signed : Dated :