

EASTERGATE PARISH COUNCIL

5th February, 2015

At a Meeting held at Eastergate Parish Hall

PRESENT

(Chairman) Mr C Allington, Mrs L Ballard, Mr P Cramp, Mr J Donabie, Mrs H Kilroy, Mr J Kilroy and Mr D Phillips

District Councillor Mr J Charles and 3 parishioners were in attendance

Apologies were received from Mr R Sparrow, County Councillor Mr D Whittington and District Councillors Mrs J Goad and Mr D Maconachie.

PUBLIC QUESTION TIME

1. None.

MINUTES

2. **Resolved:** That the minutes of the meeting held on 4th December 2014, having been circulated, be taken as read and approved as a correct record, and be signed by the Chairman.

COUNTY AND DISTRICT COUNCILLORS REPORT

3. Councillor J Charles advised members that the Local Plan had been delivered to the Inspector and there was likely to be a significant wait before any hearing would take place. Meanwhile, Nick Herbert MP was attempting to introduce a Bill to get rid of Planning Inspectors. Members were advised that complaints regarding the condition of the Barnham Bridge Inn site had been delivered to ADC and Tesco's' were being required to tidy the site. It was understood that the Post Office was in the process of moving to the Trading Post and efforts to ensure that a pedestrian pathway was provided, were being pursued.

PLANNING & ENVIRONMENT

4. Members were advised of a number of applications, including one for 3 x four bedroomed houses at 59 Elm Grove, Barnham. Members were advised of the vague response of ADC to the flooding enquiries and it was noted that pumping had taken place for 3 days this January. The Neighbourhood Plan was considered. An application by Tesco for floodlighting over the car park area was considered to pose a risk of light pollution and nuisance to neighbours. An application to reduce the height of an Oak tree was considered reasonable if the reduction was limited to the 2 metres requested. Decisions were reviewed including the approval of 60 houses, with 28 conditions, opposite the hall. It was reported that building works in Elm Grove continued despite a refusal of planning permission and ADC were in the process of serving a notice requiring demolition. Members considered the design guide phase of the Neighbourhood Plan and Mr Phillips kindly offered to head up a team. It was anticipated that work would begin in March, subject to there being sufficient volunteers. The Local Plan was considered and the council's representations and the advice on a JR was referred to. A Cluster Group meeting to review the position would take place on the 11th February. It was noted that

Simon Meacham had left ADC and that Neil Crowther had been promoted. Members discussed the results of the Warden Scheme, which was felt not to have provided any headlines and an impact report was required. Members were advised that Aldingbourne PC had suggested that areas of sharing costs should be investigated. It was reported that the proposed noticeboards had been sourced and an application for Planning Permission had been lodged with ADC. The Clerk expressed concern that the County Council and the Co-operative store should provide permission before the boards were installed. Concern was expressed as to the litter generated by the Salvation Army clothing bin. Mr Phillips agreed to contact the Co-op regarding both of these matters. Members were concerned as to the recent falling of a tree at the sportsfield onto a neighbour's land and that there were 2 other trees apparently in a dangerous condition. It was felt that a discussion with the ADC tree inspector would be necessary.

5. **Resolved 1:** That objection be raised in relation to the Elm Grove application
6. **Resolved 2:** That objection be raised in relation to application EG/89/14/T
7. **Resolved 3:** That objection be raised in relation to application EG/99/14/PL
8. **Resolved 4:** That the Warden Impact Report be an agenda item for the July meeting
9. **Resolved 5:** That the possibility of cost sharing with Aldingbourne PC be an agenda item for the next meeting
10. **Resolved 6:** That appropriate consultation be undertaken regarding installation of noticeboards
11. **Resolved 7:** That the Clerk arrange a meeting for Mr Kilroy with the ADC Tree Inspector

CORRESPONDENCE

12. The Clerk circulated files of correspondence and referred to the items therein. Members considered a celebration event to thank the Neighbourhood Plan volunteers, and other community spirited persons, to be hosted by the Chairman. The event will take place on V.E. Day, the 4th May. The Chairman will utilize his allowance for this purpose. Members were advised of an event to be hosted by the Bognor Mayor on the 6th March and a CIL Workshop which would take place on the 5th March. This meeting will be attended by the Chairman and clashes with the next council meeting and Mr Kilroy will chair that meeting. Correspondence relating to election briefings was referred to and the Clerk was asked to provide the necessary forms for members.

ANNUAL PARISH ASSEMBLY 2015

13. Members were advised that the Assembly is required to take place between March and June. As it is election year, members felt that alterations to the normal timetable for meetings should be made.
14. **Resolved 1:** That the Annual Parish Assembly and the Annual Parish Meeting take place on the 28th May 2015, the Meeting starting at 6.30 pm
15. **Resolved 2:** That the May and June meetings be cancelled.

PARISH HALL

16. Members were advised of the recent meeting which was poorly attended. The Hall Survey Report and the Fire Risk Assessment were considered. These reports resulted in prompt action to check the balcony glass to ensure its safety and to consider other recommendations. A hole in the hedge alongside the car park was referred to. A quotation for renovation of the toilets had been received and others were being sought. A microwave had been purchased but the Hall Manageress had requested funds to make the purchase, otherwise she was using her own funds. A purchase card was considered. Damage to chairs in the hall had been reported to the suppliers and an inspection was awaited.
17. **Resolved:** That the Clerk seek a banking card facility for the Manageress restricted to value and commodity range

SPORTSFIELD

18. Members were informed of the Fire Risk Assessment recently undertaken at the Pavilion. Steps were being taken to alter a small number of problems with the removal of an unguarded light near a shower and a heater near to paper towels. Combustible rubbish had been removed but other rubbish remained. Electricity points required testing and arrangements were being made for that to occur at a cost of £400 approx. with another £100 as part of the cost of PAT tests. Upgrade the electrics to current standards was needed and a certificate would be required. The boundary issue had not been resolved and so the council considered undertaking the work and sending the account to the developers. A request from a parishioner to hold a child's birthday party at the sportsfield was acceptable and would be advised to the parishioner by Mr Kilroy. The Clerk reported pursuing information relating to a new litter bin in the play area.
19. **Resolved 1:** That the testing and upgrade of the electrics at the pavilion be approved
20. **Resolved 2:** That the Clerk advise the developers of the councils' intention to clear the boundary and to bill the developers
21. **Resolved 3:** That Mr Timlick meet Mr Kilroy at the sportsfield to agree the necessary boundary work

FINANCIAL STATEMENTS

22. The Clerk had circulated the statements for December and January by e-mail and at the meeting. Members questions were answered. An internal audit would take place before the March meeting at 6.45 pm
23. **Resolved:** That the financial statements be approved and payments be authorised.

ANNUAL REVIEW OF GRANT APPLICATIONS

24. Members considered applications for grant aid.
25. **Resolved:** That grants of £150 (one hundred and fifty pounds) be given to the Parish Church Burial Fund and Village Friends and £100 (one hundred pounds) to the Parish News and CAB

WAR MEMORIAL

26. Members were advised as to the continuing difficulties in obtaining a third quotation for the purpose of seeking funding. Mr Charles advised members that a fund was available from JDAC through K Roberts of ADC.

27. **Resolved:** That the Chairman contact Mr Roberts with a view to arranging funding

REPORT OF MEETINGS OF OUTSIDE BODIES

28. A meeting of the WSCC Financial Action Group was referred to. The meeting was considered to be of little value and rather self-congratulatory. There was complacency as to the risk of flooding.

RISK ASSESSMENT REVIEW

29. Members were advised that the review was nearly concluded.

30. **Resolved:** That the item be placed upon the agenda for the next meeting.

MATTERS ARISING FROM THE MINUTES

31. None

ANY OTHER BUSINESS

32. Members were advised by Mr Kilroy of his intention to resign as a councillor at the forthcoming election.

OPEN FORUM

33. None.

DATE OF NEXT MEETING

34. **Resolved:** The date of the next meeting will be 5th March 2015.

Signed : Dated :