

EASTERGATE PARISH COUNCIL

3rd March, 2016

At a Meeting held at Eastergate Parish Hall

PRESENT

(Chairman), Mrs L Ballard, Mr P Cramp, Mrs H Kilroy, Mr D New and Mr D Phillips

County Councillor Mr D Whittington, District Councillor Mr C Hughes and 1 parishioner were in attendance.

Apologies were received from Mr C Allington and District Councillors Mr J Charles and Mr K Ballard.

PUBLIC QUESTION TIME

39. None.

MINUTES

40. **Resolved:** That the minutes of the meeting held on 4th February 2016, having been circulated, be taken as read and approved as a correct record, and be signed by the Chairman.

COUNTY AND DISTRICT COUNCILLORS REPORT

41. Councillor C Hughes advised members of the ever increasing AON for housing and G.L. Hearn's assessment of sustainability. Members were concerned as to whether these figures included a number to accommodate the councils' duty to co-operate. Councillor D Whittington advised members of the opening of the "Bognor Northern Bypass" or the "Villages Southern Bypass".

PLANNING & ENVIRONMENT

42. Members were advised of a number of applications as well as the withdrawal of an application at Hunters Chase in Fontwell Avenue. A revised application in respect of Manor Farm Cottages lowering the roof height had been notified and the council was invited to comment further. A revised application following refusal was notified at 15 Orchard Way. The application at 53 Elm Grove was not objected to but the council wished to remind the district council of the history of flooding in the area and the need to ensure appropriate surface water disposal. An application to reduce the crown of a tree at 17 Woodside was to be referred to the district council Arboroculturalist. Members were advised that the council, together with Walberton council had been registered as a Rule 6 party in relation to the Dandara application. A number of dates for the inquiry were being considered and it was likely that this would take place in the Autumn. Members were advised that the tree works required at the sportsfield would be undertaken in the near future.

43. **Resolved 1:** That objection be raised in relation to EG/76/15/HH as the height of the roof remained too high and in relation to EG/12/16/HH where the use of the plot remained over-intensive and all other objections, in both applications, were maintained.

44. **Resolved 2:** That no objection be raised in relation to applications EG/8/16/HH and EG/16/16/T be made but the authority be asked to consider flooding and arboroculturalist advice, respectively.

CORRESPONDENCE

45. The Clerk circulated files of correspondence and referred to further items. Members discussed a meeting arranged by East Preston PC which took place during the working day. It was suggested that an invitation be delivered to Mr James to attend the next Cluster meeting. Members considered a quotation for the contract mowing at the sportsfield and a letter received from Chief Inspector Justin Burtenshaw of Sussex Police. A further letter from Eastergate Primary School head was discussed and members benefitted from input from Councillor Whittington in regard to road safety. It was considered that sec. 106 funds might be capable of use to this end in Church lane, Eastergate.
46. **Resolved 1:** That the Clerk invite Mr James to a Cluster meeting to be arranged.
47. **Resolved 2:** That the quotation for contract mowing be accepted.
48. **Resolved 3:** That the Clerk thank Chief Inspector Burtenshaw for her offer to attend a meeting and this idea be kept in mind
49. **Resolved 4:** That the Clerk write to Eastergate Primary School and support improvements in principle and refer the Headmistress to WSCC Safer Routes to School team

ANNUAL PARISH ASSEMBLY 2016

50. Members were reminded of the need to contact users of the hall and sportsfield, as well as other local community groups, to attend and advise of their groups efforts. The Chairman was to provide a letter/statement to encourage attendance at the Assembly. It was suggested that refreshments be provided and Mrs Ballard offered to arrange that,
51. **Resolved:** That the Clerk write formally inviting the groups and charities to the Assembly

PARISH HALL

52. Members discussed the need to programme works on the frontage to maintain the improvements. An offer from the surveyor to attend a meeting was to be taken up by members. It was reported that the ADC expert who had been asked to advise regarding maintenance of the murals had not yet replied. Hall lighting, both internal and external, was considered and the external lights would need to be costed before a decision was made.
53. **Resolved 1:** That Mrs Kilroy arrange for a programme for frontage works to be provided.
54. **Resolved 2:** That a meeting with the surveyor be arranged by councillors Ballard and Phillips to include Mr Upton, Deputy Hall Manager
55. **Resolved 3:** That repairs to downlighting on the front of stage gantry be approved
56. **Resolved 4:** That a quotation be obtained from the electrical contractor for external lighting

SPORTSFIELD

57. Members were informed that a quote for repairs to the outside of the pavilion had been received. Members were concerned that such repairs should not be undertaken when the walls were damp. It was noted that debris from the cutting down of brambles remained on the area. A quotation for repair of the damaged guttering was awaited. It was reported that the cricket nets had been repaired. The Clerk reported that he still awaited a third quotation for replacement of the roundabout in readiness for grant applications. The Clerk reported that the tree inspection had taken place and the work would be undertaken week beginning the 28th March.
58. **Resolved 1:** That the quotation for repairs to walls be accepted..
59. **Resolved 2:** That Mr Richards be authorised to undertake guttering repairs
60. **Resolved 3:** That the tree work be an agenda item for the next meeting
61. **Resolved 4:** That the roundabout quotations be passed to the Chairman for grant applications

FINANCIAL STATEMENTS

62. The Clerk had circulated the statements for February by e-mail and at the meeting.
63. **Resolved:** That the financial statements be approved and payments be authorised.

WAR MEMORIAL

64. Members decided to defer this item to the next meeting.

RISK ASSESSMENT REVIEW

65. Members were advised that the review was completed and was to be placed into a formal Risk Assessment document before being placed before the council for adoption.
66. **Resolved 1:** That the item be placed upon the agenda for the next meeting.
67. **Resolved 2:** That the financial risk review be undertaken in June, if not in April

COMMUNITY RESILIENCE PLAN

68. Members were advised that the emergency team had been reviewed with a meeting and list of equipment being pursued. There was some funding from Barnham PC. Snow shovels had been obtained. However, there was no response to the request for volunteers. The Villages Action Plan had progressed with the 4 groups becoming 3. They would deal with Heritage and Environment, Marketing, Parking and Access and Design Guide.

REPORT OF MEETINGS OF OUTSIDE BODIES

69. A forthcoming meeting of JDAC was referred to. A special seminar on flooding and drainage would be attended by councillors and local experts on the 14th March.

MATTERS ARISING FROM THE MINUTES

70. Members confirmed that the grants of £200 (two hundred pounds) were given to Parish news and Village Friends only. Members were advised of progress with location of bench

repairers. The option appeared to be to buy in replacement slats and replace rather than repair. The slats could be replaced where necessary and cost reduced as a consequence. The grant of £42 to the Eastergate Players was also confirmed. The letter to ADC re time to consider sec. 106 monies was to be delivered shortly by the Clerk.

ANY OTHER BUSINESS

71. Members were advised that the hall users did not require the “old” noticeboard set aside for them.

72. **Resolved:** That the noticeboard be removed by Mr Phillips for community use

OPEN FORUM

73. None.

DATE OF NEXT MEETING

74. **Resolved:** The date of the next meeting will be 7th April 2016.

Signed : Dated :