

EASTERGATE PARISH COUNCIL

2nd February, 2017

At a Meeting held at Eastergate Parish Hall

PRESENT

(Chairman) Mr C Allington, Mrs L Ballard, Mr P Cramp, Mrs H Kilroy, Mr R Marsden, Mr D New and Mr D Phillips

County Councillor Mr D Whittington, District Councillor Mr C Hughes and 2 parishioners were in attendance

PUBLIC QUESTION TIME

1. Members were asked to consider a problem relating to parking in Elm Grove South. Concern was expressed as to parking by school pupils creating increasing hazard in a difficult area. Members reflected on the continuing problems relating to parking around the parish and the need for any parking zones to be sufficiently funded to allow proper enforcement. The possibility of student parking on the school site was raised. Members agreed that the Clerk would write to the Headmaster expressing concern and offering a meeting with the Chairman. Members were also asked whether anything could be done regarding an apparent failure by the developers of Brooks Nursery to comply with planning conditions as it was understood that the sewerage system was not working and ADC had not enforced the conditions. Similar concerns were expressed regarding the site at 97 Barnham Road where water run off to a pond at the back was inappropriate as the pond was not able to flow away due to blockage. It was agreed that ADC would be asked to consider enforcement of any breach of planning or conditions.

MINUTES

2. **Resolved:** That the minutes of the meeting held on 1st December 2016, having been circulated, be taken as read and approved as a correct record, and be signed by the Chairman.

COUNTY AND DISTRICT COUNCILLORS REPORT

3. District Councillor C Hughes advised members of a forthcoming BEW meeting and its importance to the parish. County Councillor D Whittington advised that 30 mph signs were under consideration to be put up in Fontwell Avenue and members agreed that they supported that proposal. Concern had been expressed as to parking outside Tesco Stores but members were reminded that over 30 years of parking in that frontage had taken place. However a discussion with the developers had led to an agreement to include raised kerbs and bollards to prevent such parking. These had not been implemented. The plans submitted to ADC did not show such arrangements.

PLANNING & ENVIRONMENT

4. Members were advised of a number of applications, none of which were considered to be objectionable. Members were advised of applications that had been approved. Efforts to provide a Design Guide to be attached to the Neighbourhood Plan were stalled as only one volunteer and one councillor were actively involved. Members were advised that the Local Plan had stalled again and that it was likely to be excluded at the Inquiry. A report was said to have been sent to the Inquiry.

CORRESPONDENCE

5. The Clerk circulated files of correspondence and referred to the items therein. Members considered the next meeting of the BEWAG at ADC and whether the council should be represented.
6. **Resolved :** The council be represented at the BEWAG meeting by the Chairman and Mrs Ballard

ANNUAL PARISH ASSEMBLY 2017

7. Members were advised that the Assembly is required to take place between March and June. Members were concerned to increase the numbers of electors attending. It was suggested that BPC and EPC should hold their meetings at the same time and place. The Clerk expressed some reservations and indicated that he would research the possibilities and any legal restrictions
8. **Resolved :** That the Clerk co-ordinate a joint meeting with the clerk to BPC, if appropriate

PARISH HALL

9. Members were advised of the recent meeting which was inquorate and therefore only general, informal, discussion could take place. The frontage to the hall was considered and a damaged tree had been removed as it was dangerous. Members considered the delay in dealing with the employment of a Hall Manager/ess to be a concern. Members were greatly upset at the lack of progress with the works required by the hall report. Quotes for CCTV were still being collated. A decision would be taken at the same time as the new Hall Manager's appointment.
10. **Resolved 1:** That the Clerk seek a timeframe for the start of works from the surveyor
11. **Resolved 2:** That the Chairman, the Vice-chairman and Mr Marsden form a Committee to prepare Terms of Employment for council approval

SPORTSFIELD

12. Members were informed of a broken fence post on the southern boundary of the play area. It was felt that this fence was the responsibility of the adjacent landowner. A gate on the boundary of the sportsfield, used as an access route, had been noted. The council does not give permission for such entrances but does not seek to remove them. The problem with the surface of the gateway into the play area was still in need of proper repair. A member pointed out that the guttering had become displaced. A meeting to consider improvements to the sportsfield was to be arranged and a report would be delivered for the council to consider. Members considered the quotes for replacement of the roundabout and for the many repairs needed at the play area.
13. **Resolved 1:** That the play area gateway repairs be expedited
14. **Resolved 2:** That the roundabout replacement continue
15. **Resolved 3:** That Mr Cramp consider the quotation for repairs and confirm agreement to proceed

FINANCIAL STATEMENTS

16. The Clerk had circulated the statements for December and January by e-mail and at the meeting. An internal audit date would be decided later

17. **Resolved:** That the financial statements be approved and payments be authorised.

ANNUAL REVIEW OF GRANT APPLICATIONS

18. Members decided to defer this matter to the next meeting.

WAR MEMORIAL

19. Members were advised as to the agreement of a quotation and that a meeting was to be held to confirm details and a start date.

20. **Resolved:** That this matter be deferred to the next meeting

REPORT OF MEETINGS OF OUTSIDE BODIES

21. None.

RISK ASSESSMENT REVIEW

22. Members were advised that the review would be considered shortly.

23. **Resolved:** That the item be placed upon the agenda for the next meeting.

COMMUNICATION/WEBSITE

24. A report from the council's administrator had been circulated. A committee consisting of the Chairman, Mr Philips, the Administrator and the Clerk to BPC meet to discuss and report back to the council.

25. **Resolved:** That this matter be deferred to the next meeting

PARKING TO ACCESS STATION

26. Members considered the problems and expense encountered by parishioners attempting to use the railway. It was considered that this was a problem of long standing and one that would have to get worse before any dramatic change could be effected.

MATTERS ARISING FROM THE MINUTES

27. None

ANY OTHER URGENT BUSINESS

28. Members were advised of environmental health issues at the shops in Barnham Square. In particular coloured fatty substances had been seen running across the pavement into the road and a foul smell had been reported.

29. **Resolved:** That this matter be referred to ADC Environmental Health Department

OPEN FORUM

30. None.

DATE OF NEXT MEETING

31. **Resolved:** The date of the next meeting will be 2nd March 2017.

Signed : Dated :