

EASTERGATE PARISH COUNCIL

1st October, 2015

At a Meeting held at Eastergate Parish Hall

PRESENT

Mr C Allington (Chairman), Mrs L Ballard, Mrs H Kilroy, Mr P Cramp, and Mr R New

County Councillor Mr D Whittington, District Councillor Mr R Hughes and 1 parishioner were in attendance

Apologies were received from Mr D Phillips.

PUBLIC QUESTION TIME

204. None.

MINUTES

205. **Resolved:** That the minutes of the meeting held on 3rd September 2015, having been circulated, be taken as read and approved as a correct record and be signed by the Chairman.

COUNTY & DISTRICT COUNCILLORS REPORTS

206. County Councillor Mr Whittington advised members of the Mutiny Festival correspondence that he had received. Next years' event was to take place in Portsmouth but other festivals could be interested in the Fontwell site. It was reported that no complaints had been received in regard to roads/highways. Reference to the Barnham/Walberton cycleway had been made in the local press. A small number of objectors appeared to receive a disproportionate amount of publicity. The Walberton PC had indicated support for what was proposed. The council was reminded of a cycleway questionnaire that had been received from WSCC. The Clerk advised that the same had been sent back to WSCC duly completed. District councillor Mr Hughes advised members that Councillor Mrs Jean Goad was to become an Hon. Alderman. Members were saddened to hear of the passing of Mr Eddie Tarbard, a long standing member of Barnham PC and community supporter. The Chairman agreed to send a condolence card on behalf of the parish.

PLANNING & ENVIRONMENT

207. Members were advised of a decision made in relation to EG/45/15/HH which had been approved. Members noted that work on a garage in Elm Grove continued despite refusal of permission and Appeal. Members were unable to discuss progress with the NP Design Guide in the absence of Mr Phillips. Members discussed the work to be undertaken to the memorial and the need for repairs to the roundabout. The Clerk confirmed that he had notified WSCC of the need to complete repairs before the Remembrance Ceremony and he had been assured that this would take place. Discussion also took place regarding the names of the fallen which might be added to the memorial. Mr Dow kindly offered to compare the list from the Parish Office with the names on the memorial to see if any needed to be added. Members were advised that the consultant had once again found himself to be conflicted and another consultant would have to be found. The Clerk reported receipt of the "Froggo" litter bin for installation in the play area. The council was unable to consider the matter of Operation Watershed in the absence of Mr Phillips.

208. **Resolved 1:** That the Chairman and Clerk be authorised to instruct another consultant.
209. **Resolved 2:** That Mr Kennedy be instructed to install the bin in the play area.
210. **Resolved 3:** That Operation Watershed be an agenda item for the next meeting and Mr Phillips be asked to circulate a report of the suggested equipment to be purchased, to members before the meeting.

CORRESPONDENCE

211. The Clerk circulated correspondence and referred to items previously delivered by e-mail. The Clerk also referred to complaints relating to a bush and a tree on the Open Space area in Farnhurst Road. This would be dealt with by the councils' contractor and as part of the present tree inspection.

SPORTSFIELD

212. Members were advised that the Clerk had not received any request for repairs or improvements to the pavilion. The Clerk stated that nothing further had been heard from the developers regarding the transfer of the boundary and the refund of the cost of clearing the same. Members were still uncertain as to the requirement of the neighbour who wished to straighten his boundary. Members were asked to approve the annual renovation of the cricket square.
213. **Resolved:** That the cricket square renovation be approved and payment of cost authorised.

PARISH HALL

214. Members were advised of concerns expressed at the recent committee meeting regarding the disablement of electricity supply to the stage which also affected the hall and under stage. The need for a full replacement and awareness of potential users' needs as well as the present users' needs was agreed. The Players were seeking a reduction of 50% of their fees. Members were advised that electricity was available by use of extension cable. A member felt that the use of supply would be limited at this period of the Players use of the stage. The need for evidence of the failings of the previous contractors was discussed. The Clerk will try and recover the cost of rectification of the defective work from the contractor. The frontage was considered to be returning to a poor state. It was as a result of there being no agreement for ongoing work as no estimate had been received at the time of the committee meeting. An estimate was now available. The Clerk referred members to terms and conditions delivered by Rackhams, in relation to the hall project.
215. **Resolved 1:** That the electrical works be undertaken as soon as possible after receipt of quotations, to include all likely necessities of users
216. **Resolved 2:** That evidence be retained to facilitate recovery of costs from the previous contractor
217. **Resolved 3:** That no reduction of fees would be made
218. **Resolved 4:** That the frontage works be undertaken and the estimate be agreed
219. **Resolved 5:** That the terms and conditions of Rackhams be agreed

FINANCIAL STATEMENTS

220. The Clerk had circulated the statements for September by email and at the meeting.

The statements were handwritten due to the council's computer failing. A laptop would be a sensible way forward if a reasonable repair could not be facilitated.

221. **Resolved 1:** That the financial statements be approved and payments be authorised.
222. **Resolved 2:** That the Clerk purchase a laptop replacement for the computer at a cost of up to £460 (four hundred and sixty pounds) if not repairable.

RISK ASSESSMENT REVIEW

223. Members were advised that a list of assets had been delivered. It was suggested that a suitable template might be available from Slindon PC. The matter would be investigated further.
224. **Resolved:** That the matter be an agenda item for the next meeting.

REMEMBRANCE DAY CEREMONY

225. Members were advised that contact had been made with the Police, ADC and WSCC. It was reported that the new vicar would be asked to take the ceremony. Frontagers would be contacted by the Chairman. Mr Whittington was happy to recite the words. The bugler had been arranged. Marshalls would be required. The road closure notice was awaited and the Clerk was attempting to obtain confirmation as to traffic management shortly.

COMMUNITY RESILIENCE PLAN

226. Members considered documents delivered from Aldingbourne PC. It was felt that these matters would be considered at the forthcoming cluster meeting and a report would be available thereafter.
227. **Resolved:** That the matter be an agenda item for the next meeting.

MEETING OF OUTSIDE BODIES

228. Members were advised of a meeting of JDAC, where it was considered that flooding and drainage issues had been avoided. These issues would be placed on a future agenda. Mr Martin Beaton was to be congratulated in being voted in as Chairman. The next cluster meeting would take place on the 8th October.

MATTERS ARISING FROM THE MINUTES

229. None.

OPEN FORUM

230. Members were advised that a digger had been employed by the owner of no15 Gospond Road and that bollards and fencing had been removed. It was uncertain as to who owned the land. District Councillor Mr Hughes indicated that he would look into the problem.

DATE OF NEXT MEETING

231. **Resolved:** The date of the next meeting of the council will be the 5th November 2015.

Signed : Dated :